City of Port Wentworth
305 South Coastal Highway • Port Wentworth, Georgia 31407 • (912) 964-4379

BUILDING AND DEVELOPMENT PERMIT APPLICATION

TYPE OF PERMIT

☐ Single Family	☐ Fence	☐ Driveway Pipe	☐ Electrical
☐ Multi-Family	☐ Pool	☐ Air Curtain Destructor	☐ Plumbing
☐ Commercial	☐ Landfills, Mining, Ponds	☐ Addition	☐ Mechanical
☐ Sign	☐ Accessory Building	☐ Moving of House	☐ Other _____
☐ Demolition	☐ Dock	☐ Moving of Bldg/Structure	_____
☐ Manufactured Home – Year _____		Model _____	_____

Date: _____ Estimated Value*: _____ Permit No: _____

**If in the opinion of the Building Inspector or City Administrator, the valuation of the building, alteration or structure appears to be underestimated on the application, the City will utilize the Marshall and Swift's Residential Cost Handbook and Marshall and Swift Valuation Service to determine the valuation. The valuation from Marshall and Swift will be the basis for permit issuance. Valuation from Marshall and Swift is determined by final by final cost to the buyer/owner of the structure.*

Address of Building/Structure: _____

Lot #: _____ Subdivision: _____

PIN #: _____ Zoning: _____ Flood Zone: _____

Setbacks: F _____ R _____ S _____ Total Sq. Ft. of Lot: _____

Heated Sq. Ft: _____ Non-Heated Sq. Ft: _____

Total Sq. Ft. of Building / Addition: _____ No. of Stories: _____

Bedrooms: _____ Bathrooms: _____ Fireplaces: _____

☐ Sewer ☐ Septic** ☐ Sprinkler System ☐ Fire Alarm

☐ Public Water ☐ Private Well ☐ Automatic Fire Control System

USE:

☐ Single Family Residence	☐ Office	☐ Duplex	☐ Factory	☐ Screen Rm.
☐ Apartment	☐ Warehouse	☐ Private Garage	☐ Auto Storage	☐ Svc. Change
☐ Storage Building	☐ Repair Garage	☐ Church	☐ Service Station	☐ Pressure
☐ Accessory Building	☐ Hotel / Motel	☐ Other: _____		

TYPE OF CONSTRUCTION:

☐ Erect ☐ Repair ☐ Alter ☐ Make Addition To ☐ Demolish ☐ Move

Please provide Name, Address & Phone Number for the following: (Should be filled out completely before review)

OWNER: _____ Phone #: _____

Address: _____ City, State, Zip: _____

ARCHITECT: _____ Phone #: _____

Address: _____ City, State, Zip: _____

CONTRACTOR: _____ Phone #: _____

Address: _____ City, State, Zip: _____

ELECTRICAL CONTRACTOR: _____ Phone #: _____

Address: _____ City, State, Zip: _____

PLUMBING CONTRACTOR: _____ Phone #: _____

Address: _____ City, State, Zip: _____

MECHANICAL CONTRACTOR: _____ Phone #: _____

Address: _____ City, State, Zip: _____

A Site Plan and two (2) complete sets of plans must accompany this application. This form must be filled out completely before consideration of application. Construction in some areas may impact wetlands and require a 404 permit from the Corps of Engineers. Permit Holder agrees to hold the City of Port Wentworth harmless on any construction covered by this permit resulting in construction in wetlands. This permit becomes null and void if work or construction authorized is not commenced within a one (1) year period.

In consideration of the granting of the above requested permit, I do hereby agree that I will in all respects construct the work in accordance with the above statement and the Plans and Specifications herewith submitted, and filed with the City of Port Wentworth, and in compliance with all the state and local laws and ordinances.

_____
Signature of Applicant

_____
Address

_____
City, State & Zip Code

_____
Contact Number

FEES:

Permit Fee:	$ _____
Admin Fee:	$ _____
Plan Check Fee:	$ _____
Tap Fee:	$ _____
Aid-to-Const:	$ _____
Other:	$ _____
Total:	**$ _____**
Date Paid:	_____

APPROVED:

_____ Date: _____
Building Inspector

NOTES: