

Leisure Services Summer Camp Coordinator

The City of Port Wentworth Leisure Services Department is currently seeking qualified applicants for Leisure Services Aide Summer Camp Coordinator. This is a part time position for the summer months only. Qualified applicants must have knowledge of public relations and customer service, the ability to be responsible for planning field trips, leading summer camp counselors and campers, and implementing core and non-core programs and experiences for children in a small and large group setting.

The Leisure Services Aide Summer Camp Coordinator will also be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. Ability to work with participants and parents in a professional manner, properly responding to telephone calls, and providing information and assistance to the public when needed are the primary job duties.

Must have a high school diploma or GED equivalent, valid driver's license, at least one year as a coordinator and four-years of experience working at a camp or child care program, recreation, or with youth related activities. The application must be mailed to the Port Wentworth Leisure Services Department, Attention Tiffany Lancaster, 103 Turnberry Street, Port Wentworth, Georgia 31407.

Applications will be accepted until the position is filled. **The City of Port Wentworth is an Equal Opportunity Employer.**