

# CITY OF PORT WENTWORTH

912-999-2084

## FENCE PERMIT CHECK LIST

J. Brian Harvey, CBO  
Director of Development Services

- \* COMPLETE AND SIGNED FENCE PERMIT APPLICATION
- \* A COPY OF THE SITE PLAN SHOWING WHERE THE FENCE IS TO BE LOCATED ON THE PROPERTY AND THE DIMENSIONS OF EACH SIDE OF THE FENCE
- \* CHAIN LINK FENCES MUST BE NO HIGHER THAN 4 FT
- \* PRIVACY FENCES MUST BE NO HIGHER THEN 6 FT
- \* LETTER OF AUTHORIZATION FROM HOME OWNER'S ASSOCIATION
- \* LETTER OF AUTHORIZATION FROM ANY PROPERTY OWNER WHERE THE FENCE MAY BE CONNECTED
- \* TWO INSPECTION WILL BE REQUIRED
  - \* FOOTING (POST HOLES ONLY; MINIMUM 2FT DEEP; NOTHING IN HOLES)
  - \* FENCE FINAL (AFTER COMPLETE CONSTRUCTION)
- \* PERMIT MUST BE POSTED IN AN ACCESSIBLE PLACE BEFORE REQUESTING INSPECTION
- \* YOU DO NOT NEED TO BE PRESENT FOR INSPECTION TO BE MADE

**ALL INSPECTION REQUESTS MUST BE MADE IN WRITING. FORMS ARE AVAILABLE AT PORT WENTWORTH CITY HALL OR CAN BE DOWNLOADED AT [www.cityofportwentworth.com](http://www.cityofportwentworth.com).**

**\*\*INSPECTION REQUESTS MUST BE TURNED IN BY 3pm ON THE BUSINESS DAY PRECEDING THE REQUESTED DATE\*\***