



# CITY OF PORT WENTWORTH

CITY COUNCIL

MARCH 23, 2017

Council Meeting Room

Regular Meeting

7:00 PM

305 SOUTH COASTAL HIGHWAY  
PORT WENTWORTH, GA 31407

**1. CALL MEETING TO ORDER**

Mayor G. Glenn Jones called the meeting to order.

**2. PRAYER AND PLEDGE OF ALLEGIANCE**

Rev. Rufus Bright led in Prayer and the Pledge of Allegiance.

**3. ROLL CALL - CLERK OF COUNCIL**

Attendee Name	Title	Status	Arrived
Glenn Jones	Mayor	Present	
Jud Bowers	Council Member	Present	
Bill Herrin	Council Member	Present	
Barbara Powers	Council Member	Present	
Debbie Johnson	Council Member	Present	
Thomas Barbee	Council Member	Present	
Paul Fox	Council Member	Present	
Phillip Claxton	City Administrator	Present	
Miriam Jordan	Clerk of Council	Present	
Elizabeth Pavlis	City Attorney	Present	
Matt Libby	Director of Public Safety	Present	
Lee Sherrod	Police Major	Present	
Lance Moore	Chief of Fire Operations	Present	
Tiffany Lancaster	Director of Leisure Services	Present	
Jimmy Stewart	Wastewater Treatment Manager	Present	

**4. APPROVAL OF AGENDA**

Council Member Bill Herrin made a motion to approve the agenda with the following changes:

1. Under New Business, add Item #C - Request for Plan Amendment from Georgia Municipal Association for Employee Retirement Benefit Amendment;
2. Under New Business, add Item #D - Pay Request from PINCO in the Amount of \$9,405 for the Influent Trough Protective Coating Project at the Wastewater Treatment Facility; and
3. Remove Executive Session.

Seconded by Council Member Jud Bowers. Vote was unanimous.

**5. RECOGNITION OF SPECIAL GUESTS**

Mayor G. Glenn Jones recognized the 10U girls basketball team for winning the CAA and district championships in basketball. Brooklyn Howells and Brooklyn Higginbotham and Coach Jack Caldwell were there to be presented the trophy.

**6. ELECTIONS & APPOINTMENTS**

There were none to report.

**7. ADOPTION OF MINUTES**

A. City Council - Regular Meeting - Feb 23, 2017 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Paul Fox, Council Member
<b>SECONDER:</b>	Bill Herrin, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

B. Executive Session of February 23, 2017

Council Member Bill Herrin made a motion to approve the minutes of the February 23, 2017 Executive Session. Seconded by Council Member Thomas Barbee. Vote was unanimous.

C. Special Called Meeting Minutes of March 7, 2017

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Barbara Powers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

**8. COMMUNICATIONS & PETITIONS**

Mayor G. Glenn Jones announced that there will be a Council Workshop on Monday, March 27, 2017 at 5 pm.

Mayor Jones invited everyone to Stand Up for America Day on Saturday, April 29, 2017.

Mayor Jones and Council Members Bill Herrin and Paul Fox thanked the Police and Fire for the work they did during St. Patrick's Day to keep the City safe.

**9. COMMITTEE REPORTS**

A. Committee Report

Council Member Bill Herrin made a motion to dispense with the reading of the Committee Reports and make them part of the minutes.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Jud Bowers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

**10. CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Jud Bowers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

- A. Pay Request #1 from Griffin Contracting, Inc., in the Amount of \$62,911.80 for the Armadale Road Paving Project
- B. Letter of Engagement with KRT CPAs for Audit Services for FY17
- C. Agreement with Georgia Emergency Management Agency for Financial Assistance as a Result of Hurricane Matthew
- D. Agreement with Brickhouse Live for Lighting and Sound at Stand Up for America Day 2017
- E. Agreement with Eternal Vision for Gospel Sing at Stand Up for America Day 2017
- F. Agreement with eZCourt Pay Software for Court and Police Department
- G. Agreement with Falcon Fireworks for Stand Up for America Day 2017
- H. Letter of Engagement with Coomer, Coomer & Routhier for Monthly Financial Services and CAFR Preparation
- I. Software and Spectrum Lease Agreement between the City of Port Wentworth and Sensus USA Inc.
- J. Agreement with Goodwyn Mills Cawood for Engineering Services for the Houston Museum Bathroom Project

#### 11. UNFINISHED BUSINESS

There were none to report.

#### 12. NEW BUSINESS

- A. Site Plan Review Application submitted by Stravinski Development Group, LLC., on behalf of L-A Savannah-Crossgate C/O Lubert-Adler Partners LP for PIN #: 7-0033-01-003 (the vicinity of Highway 21 and Crossgate Road) for a General Development Site Plan to allow a Distribution Warehouse in a P-I-1 (Planned Industrial) Zoning District

##### Public Hearing

Gregg Potter, 413 W. Yosemite Ave, California, spoke in favor of the application. Mr. Potter was present representing Stravinski Development.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paul Fox, Council Member
<b>SECONDER:</b>	Debbie Johnson, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

- B. Write-Off of Account Balances for Uncollectible Utility Accounts

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jud Bowers, Council Member
<b>SECONDER:</b>	Paul Fox, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

C. Added to Agenda

1. Request for Plan Amendment from Georgia Municipal Association for Employee Retirement Benefit Amendment for Normal Retirement Age at 55 with 25 Years of Service

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Barbara Powers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

D. Added to Agenda

1. Pay Request from PINCO in the Amount of \$9,405 for the Influent Trough Protective Coating Project at the Wastewater Treatment Facility

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Jud Bowers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

### 13. RESOLUTIONS/ORDINANCES/PROCLAMATIONS

A. Ordinance No. 17-04 - Housing Code, First Reading

**Public Hearing**

There were no comments to report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Barbara Powers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

B. Ordinance No. 17-04 - Housing Code, Second Reading

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Barbara Powers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

C. Ordinance No. 17-05 - Budget Adjustment for FY17, Leisure Services Department for Purchase of an Oven in the Gym, First Reading

**Public Hearing**

There were no comments to report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Jud Bowers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

- D. Ordinance No. 17-05 - Budget Adjustment for FY17, Leisure Services Department for Purchase of an Oven in the Gym, Second Reading

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Jud Bowers, Council Member
<b>AYES:</b>	Bowers, Herrin, Powers, Johnson, Barbee, Fox

**14. PUBLIC COMMENTS - REGISTERED SPEAKERS**


There were no comments to report.

**15. EXECUTIVE SESSION**

Removed from Agenda

**16. ADJOURNMENT**

There being no further business, Council Member Bill Herrin made a motion to adjourn. Seconded by Council Member Jud Bowers. Vote was unanimous.

  
 \_\_\_\_\_  
 Mayor G. Glenn Jones

The foregoing minutes are true and correct and approved by me on this 27<sup>th</sup> day of April, 2016.

ATTEST:

  
 \_\_\_\_\_  
 Miriam B. Jordan, Clerk of Council