

SUBDIVISION APPLICATION FORM FOR THE CITY OF PORT WENTWORTH

Application Form Required

This application form is to accompany **all** subdivisions submitted for Port Wentworth Planning Commission review and is to be filled out in its **entirety**. Plats/subdivisions not accompanied by this application will not be accepted for processing. All subdivisions with their completed applications must be received by the City of Port Wentworth at least 20 business days prior to the Planning Commission meeting at which they are to be considered. Revisions to a subdivision under review by the Port Wentworth Planning Commission must be received 10 business days prior to the Port Wentworth Planning Commission at which each subdivision is scheduled to be heard.

Subdivision Name:	
Location:	
Number of Lots:	Number of Acres:
PIN #(’s):	Current Zoning:

Type of Subdivision: (Check applicable blanks from each column)

- | | |
|---|--|
| A. _____ Sketch Plan
_____ Master Plan
_____ Preliminary Plat
_____ Final Plat
_____ Revision to a Recorded Plat | B. _____ Major Subdivision
(4 or more lots or a new road)

_____ Minor Subdivision
(3 or less lots & no new road) |
|---|--|

Purpose of Subdivision:

- | | |
|---|--|
| _____ Single Family
_____ Multi-Family
_____ Retail
_____ Other Business | _____ Industrial
_____ Institutional
_____ Other
_____ Sign |
|---|--|

Variances: (List all variances being requested)

Georgia DOT Review

In all applications in which property being subdivided lies along a State Highway or access is needed from a State Highway, all applicants are required to submit a plat to the Georgia Department of Transportation for review. The subdivision application will not be considered by the Port Wentworth Planning Commission until the Georgia Department of Transportation has commented on the subdivision. The comments must accompany the application.

Previous Submittal

Has this tract of land being proposed for subdividing been submitted to the Port Wentworth Planning Commission under a different subdivision name?

Yes _____ No _____

If yes, what name? _____

Date Submitted: _____ PWPC File No: _____

Number of Required Prints

All submittals, regardless of type, shall include **three (3) full size prints and three (3) half size (11" x 17") prints**. Stamp must be in contrasting ink. Also, a **PDF** of the entire submittal is required on a flash drive or digital download link (**NO CD's**). **If property owner and applicant are not the same, Authorization of Property Owner form is required.**

Statements as to Covenants / Deed Restrictions: (Check One)

_____ A copy of all existing deed restrictions or subdivision covenants applicable to this property are attached.

_____ There are no added restrictions or subdivision covenants on this property.

Contact Person (s): (Type or Print Legibly)**Engineer/Surveyor:**

Address: _____ City, State Zip: _____

Phone #: _____ Email: _____

Owner:

Address: _____ City, State Zip: _____

Phone # _____ Email: _____

Date: _____

Certifications:

1. I hereby certify that this proposed subdivision/plan does not violate any covenants or deed restrictions currently in effect for the property being subdivided.
2. I hereby certify that all taxes applicable to this property have been paid and that there are no delinquent taxes outstanding.
3. I hereby certify that I am the owner of the property being proposed for subdivision.
4. I hereby certify that all the information pertained in this application is true and correct.

Signature of Owner

Comments: Place any pertinent comments you wish to make in the following space:

Submit this form with the proposed subdivision and any accompanying information to:

**CITY OF PORT WENTWORTH
7306 HIGHWAY 21, SUITE 301
PORT WENTWORTH, GEORGIA 31407**